

PLEASE PRINT CLEARLY. (or type) If additional room is needed to add or delete members, please use a second sheet of paper.

Please include date of birth or at least birth year for all members

Use the following codes to show **membership gains**.

I Initiation (*Degree Work*) **O** Obligation Ceremony **W** Welcome Ceremony
R Reinstatement **DI** Demit In (*Please indicate Grange where demit originated.*)

Use the following codes to show **membership classification**. (*It is assumed new members are individuals unless otherwise coded*)

A Affiliation **FP** Family Plan **J** Junior (*Ages 5-14*) **B** Business

Use the following codes to show **membership losses**. Please include membership identification numbers (MID) if known.

NPD Non-Payment of Dues (*Cannot be used in 4th quarter*) **REQ** Request to be Dropped **DIED** Death
EA End Affiliation (*use ONLY for affiliates*) **DO** Demit Out (*Please indicate Grange where demit is being received, if known*)

LAST Name FIRST Name Member ID Number (MID)	Male (M) Female (F)	Phone Number w/Area Code	GAIN See Codes Above	CLASS See Codes Above	LOSS See Codes Above	Street Address or PO Box City, State, Zip Code	Email Address	Date of Birth (See Above)
EXAMPLE: Granger, Imagood MID #1111	F	111-111-1111	W	FP	REQ	12345 Grange Building Road Grangetown OR 11111	granger11@ abc.com	11-11-11

_____ No changes this quarter

Revised 9/12/19