



Oregon State Grange Matching Grant Program



LESSONS LEARNED FROM FORMER GRANT RECIPIENTS

- Do your due diligence regarding permits, zoning, etc. before submitting the grant application. Get permits before starting work and check the laws before making any changes to the building or the property. Some Granges have been surprised by the need for permits, or the job turned into a much larger scope than anticipated due to overlooked details.
 - If you are the project manager, delegate the individual tasks and have a good record keeper.
 - Consider the time of year that your members will be able to participate and schedule around that as much as possible.
 - Spread out the steps to allow for the completion of one step before the next is scheduled.
 - Recognize that your hall may be used for rentals and that you may have to schedule around them. Perhaps, ask the recurring renters to allow you uninterrupted time to take care of the work – they may even lend a hand!
 - It will take more time for the prep than for the painting. Frequently, items will come up in the preparation that you did not budget for (hence the required contingency).
 - Be careful with estimating prices for items – they may differ depending on the time of year you are purchasing.
 - Keep members engaged in the process by explaining each step and informing them throughout the process. Some people may end up contributing more due to their skills; others can always provide clean-up support, or meals for the workers!
- ★ Designate someone to take pictures throughout the process. They will be great for your own information and important to send in with the final report to the State Grange.

QUOTES FROM GRANGE FINAL REPORTS

“Done is better than perfect. Have Fun! Which we did.”

“Overall, the teamwork, fundraising, project management, and execution of the project were a huge success.”

“Replacing the doors and frames has helped in controlling the heating and cooling bills and better pest control.”

“Good comments on the improvements on the ramp.” “Customer from another organization offered to pay for the cement used in the ramp.”

“Money was left in the budget to put on the commemorative dinner party in order to honor those who have helped in the process.”

“Possibly advertise a painting party for the community to become involved and offer dinner to those who attended.” “Several community members stopped by to mention how great the building was looking, and we had several inquiries about using the hall since it looks so nice.”

“This is a great way for Grange members to work together for the betterment of their building and community.”

Celebrate your success!