



*American Values.
Hometown Roots.*

Oregon State Grange Matching Grant Program

For the grant cycle opening July 1st

Final Application deadline: September 1st

Before filling out a project application:

- **Read and follow the Oregon State Grange Matching Grant Program Guidelines.**

Also, please remember the following:

1. Deadlines are firm and late applications will not be accepted:

- **Final applications** – Original application must be postmarked by September 1st

Submit to:

Oregon State Grange Master
Oregon State Grange
643 Union St. NE
Salem, OR 97301

2. The application provided must be used and submitted complete. Incomplete applications will not be considered for funding. Application components include:

- Project and Applicant Information Page
- Project Narrative
- Attachments:
 - Project Budget
 - Project Schedule
 - Match Pledge Form
 - Attachments - should also include the following if applicable:
 - ⇒ location/site map
 - ⇒ documentation of donated cash or professional services
 - ⇒ documentation of estimates for purchases
 - ⇒ documentation of professional qualifications to justify professional rates
 - ⇒ Photographs, any that are helpful in describing the work to be completed

3. Staple the application materials together, in order. Do not bind or enclose in any folder. Double-sided copies are preferred. Attachments must be 8.5 x 11. Do not include loose photos, flyers, oversize documents, etc.

4. For final applications, submit one original application.



Matching Grant Program

The By-laws of the National Grange and the Oregon State Grange require that assets from a Dormant Grange must be held in trust by the State Grange for a period of not less than 7 years for the purpose of reorganization of that Grange. Should it not be possible in that 7 year period to reorganize that Grange, the Oregon State Grange By-Laws require that those assets pass into another restricted fund and can only be used for specific purposes as described in section 4.17.6 of the Oregon State Grange By-laws. This grant program falls within those guidelines and the grants to Community/Subordinate Granges will come from that fund.

This program has several objectives:

- 1) To allow Subordinate/Community Granges to access needed funds for hall improvement.
- 2) To give the Grange a better standing in the neighborhood.
- 3) To encourage members to work toward the betterment of their Grange hall.

In carrying out these objectives this program is set up with a couple of specific goals:

- 1) That the money granted be in the form of a “matching grant” to engage the entire membership of the applying Grange.
- 2) That the purpose of the grant, first and foremost, be to enhance the appearance and/or improve the functionality and raise the profile of the Grange in the community.
- 3) Priority will be given to projects that address outward appearance **or** hall functionality.

Philosophy of the program:

- 1) In carrying out the goals of this program we not only want for our Grange halls to look and function better for the community but we want to involve the members in the project and invite the community to also be involved in the project.

In order to grow and thrive Granges must constantly be taking in new members and must be seen as a vital part of the community. Encouraging prospective members to join an organization whose hall is in disrepair is not an easy task, but with a generally smaller membership in many Granges, as well as aging buildings this has become a reality. By making these funds available to Subordinate/Community Granges for the purpose of hall improvement they should accomplish two things, 1) Give the Grange a better outside appearance to the community and 2) Help with recruitment of new members. These funds can help with those two goals but the Subordinate/Community membership must also be engaged to make that happen, thus the reason for the “matching” grant. In order for this program to work and be successful the Grange receiving the grant must be willing to match the funds received with either dollars, in kind donations or volunteer labor.

The Executive Committee of the Oregon State Grange agrees that helping existing Granges, and by extension their Grange communities, is the best possible way to use the assets and honor the memory of former Granges.

Matching Grant Program Criteria

(Please note that grant requests must now be mailed by September 1st)

Applications will be accepted July 1 through September 1. Grants will be awarded before December 31st. Work is to be completed within one year of the date grant is awarded.

A designated grant committee will review the grants and make their recommendations to the OSG Executive Committee. The OSG Executive Committee will have final authority over the awarding of the Grant.

At least 10 matching grants will be made available to Subordinate/Community Granges in one grant year. The total funds the Oregon State Grange has dedicated for each year is \$50,000. If the total of the 10 grants is under this figure, more grants may be considered as long as the total of all grants are within the \$50,000 cap.

Projects must be approved by a vote of the Subordinate/Community Grange before any grant application is submitted. Minutes should reflect that a vote was taken and may be requested by the Grant Committee.

Individual Grant amounts will be capped at \$5,000 each, but requests for smaller amounts are welcome. Each grant allowed will be matched by the Grange receiving the grant with; matching dollars, in-kind donations, volunteer labor or a combination thereof.

A final report must be filed with the State Master by or before the end of the year. The final report form will be sent with the original acknowledgement of the awarding of the grant.