

# Communications Workbook for Granges

Make sure to include your initials and the date when making any updates by hand. If you type updates and put them in a binder or folder, make sure to add your initials and date to the footer of the page. This will let you and others quickly know if it is the most recent version of information and who made corrections, additions and other changes.

## Your Grange History

*Each Grange should have a short history, often something they wish to include as part of their website, that tells when the Grange was founded, some of its major projects, initiatives and success stories, information about famous members, the hall and more. Please take time to include this information in your workbook so any member can give an accurate history of your Grange upon request.*

Founded: \_\_\_\_\_

Charter Members: \_\_\_\_\_

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Members of Significance (local historical figures): \_\_\_\_\_

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