



## Matching Grant FAQ

### **If the work is not completed within one year can we receive an extension?**

Generally speaking, the answer is yes. It would depend on the circumstances of course, but if every effort has been made to finish in the year allotted, and if reports have been completed on time and proper documentation has been submitted verifying the cause of the hold up we will allow extensions.

### **What happens if the scope of the project changes and becomes larger than the original scope of the awarded grant?**

The grant will stay within the original terms of the award. We encourage any Grange who is submitting a grant request to thoroughly do their homework on what is needed and to take into consideration possible changes – such as running into termites, mold, etc. The State Grange does also have a loan program that may be helpful in the event of a totally unforeseen situation.

### **May we apply for a second grant before the first is completed?**

Yes – within the grant period. Making the second grant available at end of the year of your first grant. Please note that the Grant Committee may award to a first time user rather than making a second award to a Grange that has already been a recipient of the program.

### **May we apply for a second grant at some point in the future, once the first grant has been completed?**

You may apply for a second grant, but please note that the Grant Committee may award to first time users rather than making a second award to a Grange that has already been a recipient of the program.

### **Will we need a building permit in order to work on our hall?**

The grant application requests information on permits, insurance, etc. and some requirements will be determined by your county. You will need to comply with all city, county or state regulations. Also you will need to recognize that inspectors may find other issues that could need to be corrected before moving

forward, so when working through your request try to take into consideration any other possible issues that may arise through the inspection process.

**What constitutes a “match”?**

A match may be dollars the Grange has raised, volunteer hours for the project (i.e.: doing part of the work, feeding the work crew, rounding up the materials), or in kind donations. Materials donated by a member, or a contractor’s donation of labor. Materials will be valued at their normal cost, volunteer hours at \$22.14/hour per federal standards.

**Can we match this grant with one from another source?**

No, however if you receive a grant from another source you could include it as an overall total to fund your project. Example is that you need \$15,000.00 to put up new siding on your building, you have \$5,000.00 from the OSG, \$5,000.00 in matching funds or volunteer hours, or materials, and you receive \$5,000.00 in a grant from an outside source.

**What gives the State Grange the ability to make these grants?**

The by-laws of the State and National Grange state that the assets of a Grange who goes dormant will be held in trust for the possible reorganization of that Grange for a period of seven (7) years. In the event that Grange is not reorganized within the seven years the property and assets shall become the property of the State Grange for use in several different ways including the making additions and/or improvements to real property. The Executive Committee sees this as a way to get that money back out to our Community Granges to be used in a way that will benefit all.

**If we currently have a loan from the Oregon State Grange may we apply for a grant to pay it off?**

No.

**If we do not own our own hall may we apply for a grant?**

Yes, as long as you can provide written documentation that the owner of the building authorizes the work proposed by the grant application. Grant applications for work on a building owned by someone else may not receive priority for funding however. Projects on buildings leased on short term leases are not likely to be funded.

## **Explanation for the Project Budget Section.**

There has been some confusion on the Project Budget section of the application.

In Column B divide the money you are requesting into categories, such as Personnel, Supplies and Materials, Services, etc. The Grand Total will equal your request.

Column C (Grange Match) is to reflect how you plan to match the grant by showing the value of volunteer hours, in-kind contributions, and cash for each category. The total of column B and the three possible totals in C should match.

You will use Column D only if your need is greater than \$10,000 (\$5,000 from the State and \$5,000 from the Subordinate Grange). For example, suppose your need is \$15,000 and you request \$5,000 from the State Grange in column B and your match in column C is 45 hours of volunteer time or \$996.30, In kind Contributions valued at \$2,000.00 for materials and \$2,003.70 in cash, and finally in Column D you may have \$5,000 from a grant you received from another source. In this scenario the Grand Totals of Column B and Column C would each show \$5,000 and Column D would provide the final \$5,000 needed to complete the Total Project of \$15,000.